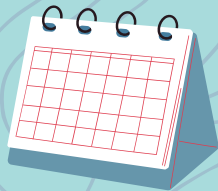


EE/MELDS Ordering Procedure

Integra, Social Impact, PMCG

Fill out the [one-page template](#) for the type of monitoring, evaluation, or learning services your OU is interested in. Reach out to shunterkysor@integrallc.com with this form to kick off the process.

1

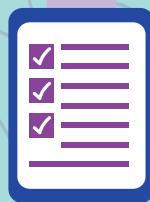


2

The tasking will be shared with Integra who will schedule a call with the requestor to clarify the requirements and expectations.

Integra will prepare a workplan an estimated budget (typically in two weeks) for the tasking which will be shared with the requesting OU.

3



4

The tasking OU reviews the workplan and budget and enters into discussions with Integra and the COR to finalize the workplan, deliverables and budget ceiling.

Technical Manager as the primary POC for the tasking and creates a REQ for the agreed amount. The COR approves Integra's Authorization Request, and the tasking begins implementation.

5



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